

Assessors' Office

Memorial Town Hall

157 Main St

Spencer, MA 01562



Tel: 508-885-7500 Ext 165

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Board of Assessors Minutes

December 2013

December 2, 2013

Meeting called to order at 6:00 PM

Members Present: Maureen Hatch, Chairman
Jeremy Snow, Member
Maureen Hanlon, Clerk

- Read Administrators Report
- Sign abatement weekly
- Review Town Budget and town meeting
- Processing Recap
- Working on bill preparation

Meeting adjourned at 8:00 PM - next meeting December 9, 2013 @ 6:00 PM

December 9, 2013

Members Present: Maureen Hatch, Chairman
Jeremy Snow, Member

Principal Assessor

Meeting called to order at 6:00 PM

Discuss short staff with Principal Clerk

Review Administrators report

Classification Hearing

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Revaluation complete

Meeting adjourned at 8:00 PM – motion by Maureen Hatch, seconded by Jeremy Snow
Next meeting scheduled for December 16

December 16, 2013

Members Present: Maureen Hatch, Chairman
Jeremy Snow, Member
Maureen Hanlon, Clerk

Meeting called to order at 6:00 PM

Review scheduling with Principal Clerk

Review Administrators report

Review Data Changes

Bills completed and sent to collector

Town Report submitted

Discuss Revaluation

Meeting adjourned at 8:00 PM – motion by Maureen Hatch, seconded by Jeremy Snow

December 23 and December 30th – meetings cancelled